

CONSTITUTION OF VALLEY OF VIRGINIA COUNCIL OF TEACHERS OF MATHEMATICS

ARTICLE I. NAME

The name of this organization shall be the Valley of Virginia Council of Teachers of Mathematics.

ARTICLE II. PURPOSES

1. To encourage an active interest in and an appreciation of mathematics among Valley of Virginia educators.
2. To provide opportunities for interaction among mathematics educators in the Valley of Virginia.
3. To promote cooperative engagement with mathematics education concerns.
4. To offer professional development opportunities for all Valley of Virginia educators.

ARTICLE III. MEMBERSHIP

All persons interested in the purposes of this organization shall be eligible for membership and may become members by paying the required dues.

ARTICLE IV. OFFICERS AND BOARD OF DIRECTORS

SECTION I. The officers shall consist of a President, President-Elect/Past-President, Secretary, and Treasurer. Their terms of office shall be two years, except for the President-Elect/Past-President, whose terms shall be one year.

SECTION II. The Board of Directors shall consist of the officers and at least six members from three grade bands: two elementary representatives, two middle school representatives, and two high school representatives, as well as a higher education representative.

ARTICLE V. MEETINGS

SECTION I. This organization shall have at least two meetings during the school year, barring unforeseen circumstances. Additional meetings may be called by the Board of Directors or by a majority vote of members present.

SECTION II. The privilege of holding office, making motions, debating, and voting shall be limited to the members of the Council.

ARTICLE VI. AMENDMENTS

SECTION I. This constitution may be amended by a two-thirds vote of the members present and voting at any regular meeting provided that the amendment shall have been proposed at the preceding regular meeting or sent to the members not more than sixty nor less than ten days before the regular meeting at which action is to be taken.

ARTICLE VII. DISSOLUTION

SECTION I. In the event of the dissolution of this Council, one school division in the area served by the Council shall be selected to receive all excess funds. These funds are to be used for the mathematics program of the school division. A random process will select the school division, which must have at least one member of this Council at the time of dissolution.

BY-LAWS

ARTICLE I. DUTIES OF OFFICERS

SECTION I. The PRESIDENT shall preside at all meetings of the Council and shall serve as chairperson of the Board of Directors. The president may represent the Council as a delegate at National meetings or appoint a delegate. Upon termination of office, the president shall serve as a member of the Council's Board of Directors for one year as Past-President.

SECTION II. The PRESIDENT-ELECT shall serve on the Board of Directors during their term of office. Upon termination of the term of office, the president-elect shall become President.

SECTION III. The PAST-PRESIDENT shall serve on the Board of Directors during their term of office for the year immediately following their term as president.

SECTION IV. The SECRETARY shall keep the general records of the Council, including minutes of the Council and Board of Directors, a list of officers, and a register of members. The Secretary shall perform such duties as may be delegated by the President.

SECTION V. The TREASURER shall receive all funds of the Council, keep an accurate record of receipts and expenditures, and pay out the Council funds only as authorized by the Board of Directors. The Treasurer shall present a statement of account at regular Council meetings and at other times as requested by the Board of Directors.

The Treasurer's accounts shall be examined every two years by an auditor, who, satisfied that the Treasurer's report is correct, shall sign a statement of that fact at the end of the report.

ARTICLE II. BOARD OF DIRECTORS

SECTION I. The duties of the Board of Directors shall be to transact necessary business in the intervals between Council meetings and such other business as may be referred to by the Council. It shall appoint a National Council of Teachers of Mathematics Representative who shall be appointed for a two-year term in each even-numbered year. The Board of Directors shall act on all appointments made by the President and approve the standing committees' work plans. Should a vacancy occur in the Board of Directors between elections, the Board of Directors shall elect a replacement.

SECTION II. The President-Elect, Treasurer, and four members-at-large (one from each grade band and higher education) shall be elected in even-numbered years. The Secretary and three members-at-large (one from each grade band) shall be elected in odd-numbered years.

SECTION III. Limitation of the Board of Directors' power shall be by a majority vote of the Council.

SECTION IV. Five members of the Board of Directors, at least two of which shall be members-at-large, shall constitute a quorum for conducting business.

SECTION V. Meetings of the Board of Directors shall be called by the President or at the request of at least three members of the Board.

ARTICLE III. ELECTIONS

All elections shall be held at the last regular meeting of the school year and carried by a majority vote of the members present. Nominations for the officers and members-at-large shall be made by the Board of Directors. The Board of Directors shall recommend at least one candidate for each office to fill and notify the membership of their selections at least ten days before election time. Other nominations shall be received from the floor at the time of election. The elected candidate shall assume the duties of their office on July 1 following their election.

ARTICLE IV. COMMITTEES

SECTION I. The standing committees of the Council shall be (a) the Program Committee, (b) the Scholarships and Awards Committee, (c) the Publications and Publicity Committee, and (d) the Special Events Committee. The chairpeople of the standing committees, except the Program committee, shall be appointed by the President and approved by the Board of Directors. Ad-hoc Committees may be appointed by the President or Board of Directors.

SECTION II. The chairperson of all standing committees shall present work plans to the Board of Directors for approval.

SECTION III. Duties of Committees

- (a) The PROGRAM COMMITTEE shall plan and coordinate the program for each Council meeting. This includes, but is not limited to, coordinating registration, securing presenter(s), scheduling catering, printing programs, and confirming location.
- (b) The SCHOLARSHIP and AWARDS COMMITTEE shall plan and coordinate the Council's scholarship program. This includes, but is not limited to, advertising scholarships and awards, reviewing applications, and selecting recipients.
- (c) The PUBLICATIONS and PUBLICITY COMMITTEE shall plan and coordinate the Council's publications. The committee will work with the President to disseminate the publications and any other outreach or publicity of the Council. This includes but is not limited to, newsletters, save-the-dates, and Council meeting announcements.

- (d) The SPECIAL EVENTS COMMITTEE shall plan and coordinate special events for the Council. This includes but is not limited to, summer workshops, guest speakers, and events in local schools.

ARTICLE V. DUES

Dues for membership in the Council shall be set by the Board of Directors and included in the Council meeting fees.

ARTICLE VI. PARLIAMENTARY AUTHORITY

The rules contained in Robert's Rules of Order Revised shall govern this Council in all cases in which they are applicable and in which they are not inconsistent with these by-laws.

ARTICLE VII. POLICIES

The Board of Directors must approve any public statement or project in the organization's name.

ARTICLE VIII. AMENDMENTS

These by-laws may be amended by a two-thirds vote of the members present and voting at any regular meeting provided that the amendment shall have been proposed at the preceding regular meeting or sent to the members by mail not more than sixty nor less than ten days before the regular meeting at which action is to be taken.

ARTICLE IX.

To initiate this Council, a President, Vice-President, Secretary, Treasurer, and six members-at-large shall be elected in 1971. The President, Secretary, Treasurer, and three members-at-large shall serve two years. The Vice-President and three members-at-large shall serve one year. This article shall be void after the 1972 election.